

Constitution and Bylaws*
of the
Student Chapter of the American Choral Directors Association
at the University of Northern Colorado

Constitution

ARTICLE I

Name and Affiliation

Section 1. This organization shall be known as the Student Chapter of the American Choral Directors Association at the University of Northern Colorado, hereby referred to in this document as ACDA@UNC.

Section 2. ACDA@UNC is an integral part of the national organization of the American Choral Directors Association (ACDA), and shall be governed by the professional and financial policies laid down in the national constitution of the ACDA. Its official insignia shall be that of the national ACDA.

ARTICLE II

Purposes

Section 1. The purposes of ADCA@UNC shall be those as set forth in the national constitution of ACDA, and are stated as follows:

1. To foster and promote choral singing which will provide artistic, cultural, and spiritual experiences for the participants.
2. To foster and promote the finest types of choral music to make these experiences possible.
3. To foster and encourage rehearsal procedures conducive to attaining the highest possible level of musicianship and artistic performance.
4. To foster and promote the organization and development of choral groups of all types in schools and colleges.
5. To foster and promote the development of choral music in the church and synagogue.
6. To foster and promote the organization and development of choral societies in cities and communities.
7. To foster and promote understanding of choral music as an important medium of contemporary artistic expression.
8. To foster and promote significant research in the field of choral music.
9. To foster and encourage choral composition of superior quality.
10. To cooperate with all organizations dedicated to the development of musical culture in America.
11. To foster and promote international exchange programs involving performing groups, conductors, and composers.
12. To disseminate professional news and information about choral music.

ARTICLE III

Membership

Section 1. There shall be two membership classifications: (1) Student, and (2) Advisor (for faculty and staff of UNC)

Section 2. Membership eligibility, methods of admission, privileges, tenure, and dues shall be as prescribed in the Bylaws of the Association.

ARTICLE IV

Autonomy and Organization

Section 1. This organization shall be constituted as a non-profit, professional club/organization at the University of Northern Colorado

Section 2. The fundamental authority and responsibility of ACDA@UNC shall reside in the active membership and shall be exercised by the free expression and vote of each individual member, and by the executive powers delegated to the Officers.

Section 3. Neither any Officer or representative of ACDA@UNC, nor any member shall be required to accept financial responsibility for duly authorized activities of the Association carried on in good faith and in pursuit of the purposes and activities prescribed or authorized by the Constitution and Bylaws.

Section 4. No official action involving ACDA@UNC membership may be taken without a regularly constituted or specially invoked meeting of the Officers.

ARTICLE V

Officers

Section 1. The Officers of the Association shall be as follows: President, Vice-President (President-Elect), Secretary, and Treasurer.

Section 2. Elections shall be conducted as provided in the Bylaws.

ARTICLE VI

Business Meetings

Section 1. Business meetings of the Association may be held as needed at a time and place to be determined by the Officers.

ARTICLE VII

Officer Quorum

Section 1. The quorum of the Officers shall be a majority of voting members.

ARTICLE VIII

Amendments

Section 1. Amendments and/or revisions to this Constitution may be initiated by the Officers, or by a petition signed by the student membership.

Section 2. This Constitution may be amended or revised by an approving vote of two-thirds of the active members present and voting at a meeting.

ARTICLE IX

Affirmative Action / Equal Opportunity

ACDA@UNC is an Affirmative Action/Equal Opportunity club/organization that is committed to a culturally diverse membership.

ACDA@UNC will not engage in unlawful discrimination of membership, elections, or any other services against any person because of race, religion, gender, age, national origin, disability, or veteran status. It is ACDA@UNC's policy to prohibit discrimination in membership, elections, or any other services on the basis of sexual orientation or political affiliation.

Bylaws

ARTICLE I

Membership

Section 1. STUDENT. Any person who is interested in the objectives of the Association, who is eligible for membership, *and who is a full or part-time student at the University of Northern Colorado.*

Section 2. ADVISOR. Any person who is interested in the objectives of the Association, who is eligible for membership, *and who is contractually employed in a full or part-time capacity at the University of Northern Colorado.* Privileges accorded the Advisor shall be the same as those for the student member, except for voting and the right to hold office in the Association.

ARTICLE II

Administrative and Fiscal Year

Section 1. The administrative and fiscal year shall be from July 1 through June 30, or such other period as may be determined by the Officers.

ARTICLE III

Duties of Officers

Section 1. The President shall preside at all national business meetings and conventions of the Association, call and preside at meetings of the Executive Committee and Board of Directors, make appointments as provided in this Constitution and Bylaws, serve as ex officio member of all committees, be responsible for implementing the overall program of the Association, and perform other duties pertaining to the office. The President shall also serve as Chair of the assembly of Division and State Presidents at the biennial Leadership Workshop and shall report all recommendations to the Board of Directors for consideration and action.

Section 2. The Vice-President (President-Elect) shall serve as an advisor to the President. He/she shall assume all duties of the President in the case of resignation.

Section 3. The Secretary shall keep the records of membership, record the minutes of the meetings, and carry on the necessary chapter correspondence.

Section 4. The Treasurer shall be responsible for all financial affairs of the Association as governed by policies set forth by the Officers. With the assistance

of the President and Vice-President, the Treasurer shall prepare financial reports and budgets for submission to the membership and UNC.

ARTICLE IV

Election/Appointment of Officers

Section 1, ACDA@UNC officers will be elected by the vote of a simple majority of members

Section 2, Elections shall take place at the end of the Spring semester, and will elect officers for the Fall semester of the next year

Section 3, In the event that obtaining the vote of a simple majority of members is not possible, officers shall be appointed by the President in consultation with the Advisor and with the approval of those being appointed.

Section 4, A 2/3 majority vote of the student membership is required to remove any officer from their position

ARTICLE V

Official Organ

Section 1. The official publication of the Association shall be the Choral Journal.

ARTICLE VI

Time and Place of Meetings

Section 1. The time and place of meetings of the ACDA@UNC shall be decided by the Officers only after consultation with, and upon approval of, the chapter's Advisor.

ARTICLE VII

Standards of Membership

Section 1. Membership to ACDA@UNC must be in accordance with the constitution and bylaws laid down in the national constitution of ACDA.

Section 2. Membership to ACDA@UNC must in all cases be approved by the Advisor of ACDA@UNC.

Section 3. Each member shall acclaim his/her membership at the beginning of each academic year.

Section 4. Only active members shall have voting privileges.

ARTICLE VIII

Amendments

Section 1. Amendments and/or revisions to these Bylaws may be initiated by the Officers, or by a petition signed by the student membership.

Section 2. These Bylaws may be amended or revised by an approving vote of two-thirds of the active members present and voting at a meeting.

* Constitution and Bylaws taken and modified from the website of the American Choral Directors Association website (www.acdaonline.org) on 5 January 2007